



Executive Council Meeting
Thursday, September 7, 2017
1:00-3:00 pm in E-518
Minutes

Present: Paul Arcario, Janet Corcoran, Shahir Erfan, Susan Lyddon, Jane Schulman, Nireata Seals, and Jessica Mendoza

Absent: Gail Mellow

Starting time 1:10 pm

1. Operational Effectiveness

Provost Paul Arcario led the Executive Council in a discussion regarding the HR&A proposal and their thoughts about how to proceed with the Kick-Off meeting scheduled for Friday, September 15th. The Executive Council agreed that they still need more clarity regarding the HR&A consultant's proposal and need to ask them further questions at the Kick-Off meeting.

Action Item: Janet Corcoran will share the dropbox with the Executive Council so that they can also review the documents.

2. Divisional Reports

AF/AA- Will be sun setting the Dietetic Technician program. The Occupational Therapy Assistant will be going into a bachelor's degree. Need to look at the changes this will cause us. Will be sending faculty off to conferences regarding this issue. Will be looking at cleaning up embedded courses in the liberal arts majors.

JC/PO- Will be doing onboarding with the HR&A consultants, excited about working the the consultants and will be letting them take the lead on this project.

NS/SA- Enrollment is doing well. Session I we are at 104% and we have reached our goal. Working on changes in student affairs division, such as process and policies and cleaning up student handbook. Interim Vice Chancellor Christopher Rosa will be coming to LaGuardia to meet with folks in the Veterans program. She and staff members will be greeting students today, tomorrow and Monday to assist students with any questions they may have.

SE/ADM- The north side of the c-building façade has a construction challenge. Can't have people walking by when they are lifting the panels. Will have public safety officers and construction workers blocking the sidewalk and directing students to safety.

SL/IA- Working on getting information to students regarding DACA. Will be constantly updating the LaGuardia website to direct students on immigration support. IA has also partnered with the New York Immigration Coalition. There will be an info session at the pooside café today at 3:30 pm.

JS/ACE- ACE has been re-funded by the Robin Hood foundation to do the Bridge program. ACE also received a small grant for the Workforce development initiative.

RJ/PO- Thinking about who President Mellow should be meeting with.

HS/IT-Degreeworks system has been upgraded. Has to fill vacancies from staff members that left to other institutions for higher salaries.