



Executive Council Meeting
Tuesday, August 1, 2017
10:00-12:00 pm in E-518
Minutes

Present: Gail O. Mellow, Paul Arcario, Janet Corcoran, Shahir Erfan, Robert Jaffe, Susan Lyddon, Jane Schulman, Nireata Seals, and Jessica Mendoza

Guests: Eric Hofmann and Oswald Fraser

Starting time 10:05 am

1. Leadership Development Fast Track Inquiry Project

Eric Hofmann and Oswald Fraser presented to the Executive Council that they have been asked by President Mellow to lead the senior leadership team through a high level assessment of personal, team and systemic leadership development needs to support the Executive Council in setting leadership development priorities. They stated that they will be contacting each Vice President in individual and group interviews during the month of August. They asked the Executive Council if they had any suggestions or questions regarding the interviews. A discussion followed.

2. ECP Evaluations and Divisional Priorities

President Mellow asked if the Executive Council objects to the new ECP form she would like to use this year and they all agreed that they are okay with it.

3. Divisional Reports

AF/AA- Will be wrapping up faculty searches soon. Will be attending P&B meetings.

JC/PO- LaGuardia Rising Committee keeps adding members and continues to meet monthly. Looking at priorities for the fall such as building out our students compliment and where DACA stands. Also working with Institutional Advancement regarding compliance. Have also with working with S. Erfan, p. Arcario and H. Saltiel on the RFP for consultants, hoping to select finalists and set up interviews by the end of the month.

NS/SA- Finalizing redesign for the division. The search for the Associate Dean for Progress and Completion has finished and James Salnave, Assistant Dean for Student Engagement has started. Is in the process for interviewing for the Interim Dean for Student Access and Achievement. Enrollment, Spring is still moving forward, we are 2 percent down for our overall 100 percent target. Fall, new students and transfer students

we are at 57.9 percent from our overall target. Each month we are 100 students over, who have attended new student advisement and registration. Fall targets

SE/ADM- Goldman Sachs project is officially kicking off today. The façade job is coming to a critical side, Thomson Avenue, is hectic, they have to set up panels but can't have anyone below. Also asking contractor to work longer hours during August.

SL/IA- Working on crisis communication. David Meyers will be moving to Institutional Advancement, he will be working on the honor's internship program, integrating relationships into razer's edge. Continuing to work on goals and objectives in Institutional Advancement.

JS/ACE- Metlife has given ACE a grant to do financial health. Had a visit from deputy Mayor Richard Buery, He visited three of ACE's programs, Center for Immigrant Education & Training, CUNY Fatherhood Academy and Summer Youth Employment Program. Upward Board program is up for renewal.

RJ/PO- Should be hearing from Middle States Commission of Higher Education today regarding our PRR, may need to follow up with some people depending on the questions Middle States may have.

HS/IT-Upgrade to the Degreeworks system is coming to a close, they are doing a conversion this weekend. Students should not be impacted. Starting student educational planner, which lets you lay out the pathway for each student.

GM/PO- Congratulations to Henry Saltiel for all his work on Degreeworks.