

**LaGuardia Community College Minutes for the  
College Senate  
Meeting May 8<sup>th</sup>, 2019  
Room C-446**

**Present and Voting**

Anthony Pappas (Alumni Association), Hara Bastas (Faculty Council), Cheryl McKenzie (At-Large Instructional Staff), Anxhela Bahja (Student Senator), , Loretta Capuano-Vela (At-Large Instructional Staff), Martina Mazalova (Student Senator), Abraham Tapia (Student Senator), Diana Zheng Li (Student Senator), Marina Nechayeva (Math, Engineering & Comp. Sc.), Leslie Scamacca (Business and Tech), Patricia Sokolski (Division of Academic Affairs), Evelyn Lowmark (Div. of Admin), Nancy Santangelo (Division of Student Affairs), William Kurzyna (Education and Language Acquisition), Tara Scales (Health Sciences), Cristy Bruns (English), Dianne Gordon Conyers (Library), Ana Lucía Fuentes (Natural Sciences), Claudia Baldoneda (Adult and Continuing Ed), Jean Buckley-Lockhart (Counseling Dept.), Fay Butler (Div of Student Affairs), Liena Vayzman (Humanities), Jill Kehoe (Social Sciences), Leonore McShane (Non-Instr. Staff), Cindy Busch (Div. Institutional Advancement)

**Regrets:** Maria Cook (President's Office),

**Guests Members**

Anthony Garafola, Director of Budget & Financial Planning

**I. Call to Order**

Meeting was called to order by Chair Sokolski at 2:20.

**II. Approval of the Minutes of April 10<sup>th</sup>, 2019**

Senator Bruns moved to approve the minutes of April 10, 2019; Senator Capuano-Vela seconded. Motion passed unanimously.

**III. Curriculum**

Motion to pass consent the Consent Calendar approved by the Senate Curriculum Committee on April 11<sup>th</sup>, May 2<sup>nd</sup>, was moved by Senator Butler; Senator McShane seconded. Motion Passed unanimously.

**IV. Senate Calendar**

Senators discussed the draft calendar, questions regarding room availability as well as ensuring dates are not in conflict with departmental meetings.

The following changes were suggested:

FALL: -For the election, October 30<sup>th</sup> would be more appropriate (instead of the 23<sup>rd</sup> or 25<sup>th</sup> (this is a Friday);  
- Change Nov 6<sup>th</sup> for Nov 13<sup>th</sup>. Other dates will remain; will leave Nov 20<sup>th</sup> in case it is needed for curriculum.

SPRING – No changes

Motion to approve the Senate Calendar for the 2019/2020 academic period, with the suggested changes; moved by Senator Lockhart moved, Senator Busch seconded.

Unanimously approved.

Senator Fuentes will send out the new revised and approved 2019-2020 Senate Calendar together with the draft minutes for the Senate meeting of May 8<sup>th</sup>.

**V. Chair Report**

Chair Sokolski reminded Senators that Faculty have representatives in the leaders of the Union, Senate Faculty Committee and Faculty Council

Chair Sokolski spoke with the administration and asked whether Senate could have a seat in the Executive Council.

Presidential search: Chair Sokolski informed Senators that CUNY Central decides on who is on the Search Committee; President Mellow said it is important that Senate ask for representation in the search committee (including faculty, staff and students)

During the discussion on the composition of the presidential search committee, Senator Capuano-Vela pointed out that the governance plan was approved by the President, CUNY legal Dept and it is stipulated in the plan that the it is the Senate that decides on the composition of the search committee.

Elections in Depts: Chair Sokolski reminded Senators that Faculty Council reps have the documentation, regarding HR’s rules and procedures; Chair Sokolski asked that senators ensure elections are run properly to avoid any confusion.

Food insecurity ad-hoc committee: administrators that joined the committee want to change the Committee’s name. Changing the name takes away independence from the committee. Question is how much independence is maintained. If the committee name is changed, that decision should be made by the senate.

Some points that were presented and discussed by Senators:

Single Stop is a department, the Senate should not have to support single stop.

Committee can work in collaboration but should keep its autonomy.

Possibility of having two committees, the senate ad-hoc committee and the administrations committee re-single stop.

Senator Busch, from Institutional advancement, explained that they were asked to put all the efforts put into the initiative.

It was pointed out that more people are needed to join the food insecurity committee; Senators were asked to make an announcement, in this regard, in their constituencies.

Faculty council would like to have a public forum (which was eliminated during the Malakin period).

**Report Committee revising Governance Plan:**

Members of this Committee Chaired by Senator Scamacca have worked to look line by line, questioning every word, looking at practices and language to determine what they reflect and how they can be interpreted.

During the last meeting of the semester the committee will bring the suggestions on the plan. The Executive will first go over it.

**VI. Presentation by Anthony Garafola, Director of Budget & Financial Planning:** Information regarding the financial state of the college

Anthony Garafola reviewed the budget and explained the fiscal year started with a 2-million-dollar deficit due to the way the money was first allocated.

Allocation for FY 19 135,468,000:

Expectation was that LAGCC would collect 65 million, Instead the projection is to collect 52 million

Plan for recuperating the money for this year:

Attrition will be enough to collect 2 million

OTPS unspent money \$500,000

Auxiliary enterprises (parking, etc) support	\$500,000
Additional non tax levy offsets (Ed fund -reserve over time, will no longer be collected-; example refund or appropriation)	1 million

NEXT YEAR: Revenue target is the same, expected revenue is the same  
Anthony Garafola went over the budget draft and reviewed the possible reduction measures.

**VII. Committee Reports:**

**Senate Student Committee:** Senator Tapia reported the Committee’s success during the Spring Fest; many students approached the table and were given information about the Senate and the possibilities of becoming a student senator.

**Professional Dev:** have been meeting and several ideas have been brought up, including topics for opening session.

**Mentoring programs for faculty:** information will be presented in near future.

Chair Sokolski pointed out that it would be a good idea to also have these types of programs for staff.

**Senate Faculty Committee:** change suggested for certification because the present system requires that weekly emails be sent to update the lists. Considering certifying graduates when the list is finalized by the registrar office.

Since this is not specified in the governance plan, this is mostly an informational item.

The Senate Executive Committee will discuss this issue to investigate the significance of certification and its requirement for students’ graduation.

**VIII. Unfinished Business**

There was no unfinished business.

**IX. New Business**

Senator Baldonado asked that if anyone has spots for youth, the Summer Youth employment program would greatly appreciate it: If you do have any spots, please let Senator Baldonado know.

**X. Announcements**

**XI. Adjournment**

Motion to adjourn was moved by Senator Butler, Senator Kehoe seconded.

Unanimously passed.

Meeting was adjourned at 4:22 pm

*Respectfully Submitted by*  
*Senator A. Lucia Fuentes*  
*Secretary of the LaGuardia Community College Senate*