

**LaGuardia Community College
Minutes for the College Senate**

Meeting: March 11, 2020
Room E242

Present and Voting

Hara Bastas (Faculty Council), Cristy Bruns (English), Jean Buckley-Lockhart (Counseling), Cindy Busch (Institutional Advancement), Fay Butler (Student Affairs), Nancy Santangelo (Student Affairs), Loretta Capuano-Vella (At-Large Instructional Staff), Erika Correa (Adult & Continuing Education), William Fulton (Humanities), Dianne Gordon Conyers (Library), Jill Kehoe (Social Sciences), William Kurzyna (Education and Language Acquisition), Theresia Litvay –Sardou (Div. Information Technology, Evelyn Lowmark (Administration), Cheryl McKenzie (At-Large Instructional Staff), Margaret O’Sullivan (Non-Instructional Staff), Steven Corsares (Math, Engineering, Computer Sci), Anthony Pappas (Alumni Association), Eneida Rivas (At-Large Instructional Staff), Tara Scales (Health Sciences), Leslie Scamacca (Business and Tech.), Patricia Sokolski (Academic Affairs).

At-Large Student Members Present and Voting

Hande Erkan, Meron Girma, Christina Wong, Shoma Nahar

Present Non-Voting

Deborah Engel, Alexandra Rojas, Chris McHale

Guests and Visitors (non-voting)

I. Call to Order

The meeting was called to order at 2:25 pm by Chairperson Sokolski.

II. Approval of Minutes of Feb 19, 2020

Corrections to the minutes from the Feb 19, 2020 meeting were proposed by Senator Santangelo. A motion to approve the minutes with corrections was made. Hearing no objection the minutes were approved.

III. Vote on Curriculum Committee Consent Calendar Items approved March 05, 2020.

A motion to approve the College-Wide Curriculum Committee consent calendar items from March 5, 2020 was made by Senator Cindy Busch and seconded by Senator Jeannie Buckley. Vote: 22 Aye, 0 No, 0 Abstain. Motion passed.

IV. Chair’s Report

Chairperson Sokolski had invited Henry Saltiel to the March Senate meeting. This visit will be postponed. A report on the student tech fee will be presented by Senator Theresia Litvay-Sardou today.

Senator Theresia Litvay-Sardou and Anthony Garafalo reported on student tech fee and how it is dispensed. Printing services, software and IT staff were mentioned as chief items of budgetary spending. Senator Litvay-Sarodu referred Senators to the website to view the budget.

An update related to the COVID19 situation came through during the meeting stating that classes for CUNY and SUNY will be moved online on March 19, 2020. A discussion ensued about the implication of this decision for LaGuardia. Chairperson Sokolski suggested a response by the senate at some point. It was suggested that the senate prepare a statement. It was also brought up that senate should have a representative on the Coronavirus planning committee.

V. Committee Reports

a. Committee of Committees (Will Fulton, Chair)

Members were recently enlisted for the transfer committee. William Fulton thanked new members for joining.

b. Curriculum Committee (Debra Engel, Chair)

No report.

c. The Academic Standing Committee (Alexandra Rojas, Chair)

Monday is the next meeting for this committee. One item that will be discussed is non-degree student admission requirements. This will be discussed to see if changes in requirements may be able to improve enrollment of this type of student.

d. Committee on Campus Affairs (Eneida Rivas, Chair)

The Committee will be holding a meeting soon to discuss wall space. Students also asking about an MBJ meal plan. Senator Rivas is aligning students and MBJ in a meeting to see what can be arranged.

e. The Committee of Faculty (Leslie Scamacca, Chair)

No update.

f. The Committee on Professional Development (Christopher McHale and Deborah McMillan-Coddington, Co-Chairs).

This Committee recently met with the CTL after an invitation. The Committee is also organizing several events currently. In service training including a tax workshop next week. The committee is concerned about having to cancel this event.

g. The Budget and Finance Committee (Fay Butler, Chair)

No update.

h. The Committee of HEO/Alumni/Civil Service (Evelyn Lowmark and Cindy Busch, Co-Chairs)

Had meeting last week. Received questions for the HEO study from Qualtrex. Future meetings are expected to keep moving survey along.

i. The Committee of Students (Casey Larson, Chair)

No update. Levore Devine (admissions) meeting upcoming.

j. The Committee on Elections (Seurette Bazalais, Chair)

Planning to recruit students for next year's senate earlier. Social media may be an important tool.

k. The Executive Committee (Patricia Sokolski, Chair)

Senator Sokloski asked members to send emails if there are items that the executive committee needs to discuss.

l. The Committee on Transfer (Ana-Lucia Fuentes, Chair)

Going to Dept. meetings soon to discuss the resources and support for departments.

m. Ad Hoc Committee on Food insecurity (William Kurzyna and Nicolle Fernandes, Co Chairs)

Senator Rivas presented on food vouchers. Opening sessions food drive successful.

VI. Unfinished Business

None

VII. New Business

Motion made to open a discussion regarding senate recommendations to the president regarding the College's response to COVID19. Anthony Pappas moved and Cristy Bruns seconded. All in favor- 20, Abstain 3, Opposed 0.

Motion by Senator Steven Cosares brought forth to create a recommendation to the President in response to the suspension of instruction. Motion was withdrawn.

Second motion made by Senator Steven Cosares asking for Senate representation in meetings related to the College's response to COVID19. This motion was seconded by Jeannie Buckley. All in favor- 24 Aye.

VIII. Revision of the Governance Plan (Articles 2 and 3)

Due to time constraints revisions to the governance plan were not presented. This item will be postponed until the April 01, 2020 meeting.

IX. Announcements

Chairperson Sokolski raised concerns about future senate meetings. The executive committee will discuss and update the group on how the senate will move forward and hold meetings during COVID19 College class suspension period.

Chairperson Sokolski urged Committees to send minutes. All senate committee meeting minutes will be placed on a share-point site to ensure compliance. At least one report is required once a year from each Standing and Ad Hoc Committee.

X. Adjournment

A motion to adjourn the meeting was made by Senator Scamacca. This was seconded by Senator Correa. All senators were in favor. The meeting was adjourned at 4:32 pm.

Next Meeting April 01, 2020.