

LaGuardia Community College
Minutes of the College Senate Meeting March 22, 2017
C-431D

Present and Voting:

Anthony Pappas (Alumni), Anthony Hargraves (At-Large Adjunct), Loretta Capuano-Vella (At-Large Instructional Staff), Pablo Avila (At-Large Instructional Staff), Reem Jaafar (At-Large Instructional Staff), Rebekah Johnson (At-Large Instructional Staff), Christopher Carozza (At-Large Instructional Staff-Alternate), Jayashree Kamble (At-Large Instructional Staff-Alternate), Arjina Khanom (Student), Syed Ali Kazmi (Student-Alternate), Naomi Villalba (Student-Alternate), Marzia Akhtar (Student), Vanshika Sharma (Student), Maisha Sultana (Student), Hreedoy Khandakar (Student), Md Hamidur Rahman (Student), Supta Sen (Student), Richard Rojas (student), Luis Villa (student), Jean Buckley-Lockhart (Counseling), Patricia Sokolski (Academic Affairs), Evelyn Lowmark (Division of Administration), Leslie Scamacca (Business and Tech), Maritza Pritsos (Adult and Continuing Education - Alternate), Eneida Rivas (Institutional Advancement), Monika Ekiert (Education & Language Acquisition), Ece Aykol (English-Alternate), Francine Egger-Sider (Faculty Council), Suzanne Rosenberg (Health Sciences-Alternate), Hugo Fernandez (Humanities-Alternate), Diane Gordon-Conyers (Library), Marina Nechayeva (MEC-Alternate), Ana Lucía Fuentes (Natural Sciences), Henry Derenoncourt (Non-Instructional), Maria Cook (President's Office), Sheikh Hafiz (SGA President),

Guest Members:

Debra Engel (Senate College-Wide Curriculum Committee), Alexandra Rojas (College Senate Academic Standing Committee), Vera Albrecht (College Senate Academic Standing Committee), Janet Corcoran (Ad-Hoc LaGuardia Rising Committee)

Meeting called to order at 2:122 PM by Patricia Sokolski, Chairperson.

I. Approval of the Minutes of the March 8, 2017 meeting

- Senator Fernandez made the motion to approve the minutes from January 25, 2017, seconded by Senator Rivas.
- Minutes from January 25, 2017-Approved unanimously

II. Curriculum

- Senator Buckley-Lockhart made the motion to approve the consent calendar, seconded by Senator Egger-Sider.
- Curriculum Consent Calendar-Approved unanimously

III. Chair's Report

- Chair Patricia Sokolski thanked students for the work they have done recently, and continue to do; Chair Sokolski expressed her satisfaction for excellent attendance to the meeting.
- Planning for elections has started.
- Next Senate meeting, Vice-President Michael Baston and Associate Provost Bret Eynon have been invited to make a presentation of Advisement 2.0.
- The executive continues to make efforts to ensure that the Senate has input into the College's strategic plan, and encourages Senators to represent the Senate and share the Senate's actions in their different constituencies.

IV. Standing and Ad-Hoc Committees Report (What has been done so far)

- The Curriculum Committee: Debra Engel Chair
 - Chairperson Debra Engel presented an update of major initiatives currently being undertaken by the committee, and directed Senators to visit the Committee's website which outlines all details regarding the committee's work and responsibilities.
 - Work this year: in summer, process to update course proposal form began. Library had a large role in revisions. Updated form and got feedback from all Departments.
 - Presently: piloting course proposal (user friendly?), during Spring Semester, will be tried out, the final version will go through governance for approval (hopefully be ready in the fall).
 - Debra asked that everyone read and give feedback.

- The Executive Committee: Patricia Sokolski
Main concern: ensure due process.

- The Academic Standing Committee: Alexandra Rojas and Vera Albrecht
 - Reported on activities: Alexandra Rojas
 - Seminar explaining different aspects re grading, attendance, etc.
 - Appeals: Vera Albrecht
 - The committee meets every two or three weeks to review appeals. Since July 264 appeals from students.
 - Successful appeals have mostly to do with circumstances which have impeded successful completion of courses, etc. (mostly for WU or F grades, changed to W).

- The Committee on Professional Development: Alexandra Rojas
 - One big concern for this committee was to review the allocation of funds, mainly for travel, by EDIT. The committee is re-defining EDIT form to go back to funding a variety of activities (not only travel).
 - Reported on two upcoming events: Thursday April 27th and
 - May 16th, Faculty Research Colloquium
 - A successful collaboration with CTL has begun with the formation of an Ad-hoc committee to review CTL seminars proposed by faculty.
 - The Committee on Professional Development needs more members.

- The Committee of Faculty: Reem Jaafar
 - Committee members met with Provost Arcario regarding COACHE survey.
 - A positive outcome of meetings with Provost Arcario is the implementation of an option (faculty need to to apply) for time release for those in their sixth year.
 - The Committee has requested information on procedures of P&B.
 - Provost Arcario will provide information on release time allocated to each department
 - Funding for conferences discussed
 - Provost Arcario will be invited again to discuss further issues regarding faculty workload.

- The Committee of Students: Vanshika Sharma, Richard Rojas
 - Student Senators reported on update on technology requests by students, request for reserve books and on request for Halal food.
 - Future issues: regalia offered to incoming student senators

- Proposal by students to come up with a proposal for technology purchases: Vanshika Sharma reported she attended the meeting where the proposals were discussed.
- The Committee of HEO/Alumni/Civil Service: Anthony Pappas
 - Issues on wish list discussed. The committee reached out to HR and is trying to finalize a schedule for a meeting.
 - Problems with finding venues and scheduling activities.
- Committee on Campus Affairs: Eneida Rivas
 - Reps from different areas are on the committee (public safety, recreation, admissions office, etc).
 - Have had meeting to discuss wish list (students) Halal food
 - MJB offers limited choices (vegetarian)
- The Ad-Hoc Committee on Transfer: Ana-Lucia Fuentes
 - Organization of the Health Sciences workshop has been postponed due to cancellation by the Chair of Health Sciences.
 - The Committee has finalized a draft of a checklist which will serve as a guide for faculty developing new courses, in order to ensure these courses transfer to four year colleges.
- Ad-Hoc LaGuardia Rising Committee (not a Senate Committee) Janet Corcoran
 - Reported objectives of this committee, ie, resources for students regarding new circumstances due to new legislation, as well as new policies around documentation.
 - Webpage has information and is kept up to date (Resource page).
 - Karen Williams: contact person in college for students/staff with concerns

V. Old Business

No old business.

VI. New Business

- No new business.

VII. Adjournment

- Motion to adjourn by Senator Ekiert, seconded by Senator Johnson. Senate adjourned at 4:19 pm.

Respectfully submitted,
 A. Lucía Fuentes, Vice Chair
 Natural Sciences Senator
 For Andre Keeton
 College Senate Secretary