ESC Enrollment Services Center

LaGuardia Community College
Readmission & Reinstatement Application

$10.00 Application Processing fee

FALL _____S I___ S II___ SPRING_____S I___ SII___

By: _____/_____/_____ By: _____/_____/_____

Note: The City University of New York does not discriminate on the basis of race, religion, sex, age, creed, color, national origin, physical or mental disability, sexual orientation, marital status, citizenship status, or veteran status.

STEP 1: PLEASE PRINT ALL INFORMATION **S. S. # OR ID#** | | | | | | | | | |

_____ _____ _____ _____

Last Name First Name Middle Initial Name while in Attendance

Current Mailing Address:

_____ _____ _____ _____ _____

Street Apt № City State Zip Code

Phone № (_____) _____-_____ **Date of Birth:** _____/_____/_____

E-mail address: _____

Are you changing your major? If yes, complete and attach a ***CHANGE OF MAJOR*** form to this application.

Have you attended another college since you leaving LaGuardia? If yes, please provide transcripts of other college work to the Admissions Office in room M-147 for evaluation.

Read and sign the section below that applies to you:

Readmission: _____ I have not registered for classes or receive grades for a least one semester.
Last semester that you attended: _____

Reinstatement: _____ I was placed on academic probation or suspension when I last attended LaGuardia. Last semester that you attended: _____

Student Signature: _____ Date: _____/_____/_____

STEP 2: Go to Bursar's window, room MB55 to pay the processing fee. This fee applies only to this semester and is non-refundable, even if your application is not approved or you choose not to attend the semester you apply for readmission or reinstatement

Bursar's Signature: _____ Date: _____/_____/_____

STEP 3: Returns the completed form to the ESC, room C-107, and pick up a print screen copy of your transcript

Signature from Pick-up _____ Date: _____/_____/_____

IMPORTANT.-When you are approved for Readmission or Reinstatement, you will receive a letter from the Registrar. Bring this letter with you to C239 and ask to speak with a Counselor. You must meet with a Counselor for Academic advisement before you can register for classes. You may also log on to the CUNY portal to view your application status.

Office use only: Cleared from Disciplinary Suspension: _____ added registration Appt
Registrar's Signature

Probability Status
P _____
R _____
A _____

AFP _____ Non-Degree_____
Accepted _____ Rejected _____

> 30 credits ____
< 30 credits ____

Reinstatement Committee Signature_____ Date: ____/_____/_____

White copy – Registrar's Office Yellow copy - Student

CUNY The City University of New York

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