

Business Administration

www.laguardia.edu/majors

The Business Administration Program, which is coordinated by the Business and Technology Department, leads to an Associate in Science (AS) degree, and offers an option in Aviation Management. It is designed to provide a solid foundation for transfer to a senior college for those students intending to continue their education at the baccalaureate level immediately after graduation. A key objective of the program is to maximize transfer credit at senior colleges. Students who are interested in immediate employment upon graduation should find the Business Management program more suited to their needs, since it is designed to allow more flexibility in the selection of business courses.

Students enrolled in the Business Administration program will be able to complete internships from numerous job opportunities available through LaGuardia's Cooperative Education Department. These work experiences enable the student to bridge the gap between classroom theory and practical applications in the business world and provide valuable experience for choosing a career and subsequent full-time employment.

Students who need additional skill development in reading, writing, mathematics, and communication will be required to take basic skills and/or ESL courses. These courses are not listed in the curriculum. Scores on the college placement test determine the particular courses students must successfully complete. For more information on basic skills requirements, see page 175.

Descriptions of courses in this major can be found on page 96.

Business Administration Curriculum: AS Degree

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| Counseling | |
| New Student Seminar | 0 |
| English: 6 credits | |
| Composition I ENC/G101 | 3 |
| Writing Through Literature ENG102 | 3 |
| Humanities: 3 credits | |
| Liberal Arts Elective | 3 |
| Math, Engineering & Computer Science: 3 credits | |
| Elementary Statistics MAT120* | 3 |
| Cooperative Education: 6 credits | |
| Fundamental of Professional Advancement CEP121 | 3 |
| Full-Time Internship CEP201 | 3 |
| <i>(Both Day and Extended Day students are required to take CEP121. Extended Day students may take CEP201 or an unrestricted elective course.)</i> | |
| Liberal Arts Electives: 9 credits | |
| Any course in Communication Skills; Education and Language Acquisition; English; Human Services; Humanities; Library; Mathematics, Engineering, and Computer Science; Natural Sciences; or Social Science EXCEPT when noted as unrestricted elective in DegreeWorks or College Catalog. See page 176 for these courses. | |
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* Precalculus, MAT200, or Calculus I, MAT201, can be used to satisfy this degree requirement.



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