

**LaGuardia Community College  
Minutes of the Senate Meeting  
January 24, 2007**

**Present:** N. Berke, R. Butler, J. Cantwell, L. Capuano-Vella, T. Coogan, D. Davidson, L. Forrester, M. Glick, A. Gupta, C. Hu, J.G. Ianni, E. Johmann, R. Kahn, J. Karlen, W. Kurzyna, T. Lambert, C. Leonard, T. Litvay-Sardou, E. Murray, R. Octaviano, I. Ortega, A. Pappas, V. Ramirez, G. Richmond, E. Rivas, S. Sanchirico, L. Teplin, T. Villaruz, S. White, H. Zhao

**Ex-officio:** F. Egger-Sider, VP P. Jordan

**Absent:** S. Bestman, J. Byeon, R. Cadeau, R. Chi, Md. Khan, D. Perafan, H. Sherman, H. Shifuddin

**Excused:** C. Baldonado

**Guests:** M. Conde, H. Flax, Y. Leng, S. Mettler

***Nota Bene:** For each action summarized in these minutes, the set consisting of those senators that participated in the action forms a subset of those listed as “Present”. The specific vote of each senator that participated in an action is contained in the summaries.*

Chairperson Ianni called the meeting to order at 2:30 p.m. in room E-500.

**I. Approval of Minutes for January 10, 2007**

By general consent, the Senate approved the draft version of the minutes of the Senate meeting held on January 10, 2007, with the following correction: replace the word “discussed” with the word “discussion” in the seventh line on page 2. All senators listed as present for the meeting participated in this action, except for Senators Butler, Hu, Murray, Ortega, Rivas, Zhao, and the Chairperson.

**II. Proposed 2007 – 2008 LaGuardia Community College Academic Calendar**

Vice President Peter Jordan and Associate Dean Henry Flax presented a draft of the 2007 – 2008 LaGuardia Community College Academic Calendar to the Senate. There were many questions and concerns raised about the clarity of language in the draft. Some senators felt that a few of the descriptions for the dates were unclear as written, and the presenters took note of the specific concerns. After a lively discussion, it was moved and seconded to approve the 2007 – 2008 LaGuardia Community College Draft Academic Calendar with the following stipulations: the Executive Council should consider the additional recommendations from the Academic Standing Committee dated January 22, 2007 (see Exhibit I), the Executive Council should address the concerns regarding Wednesday evening classes in the Fall I session (in particular, the irregular Wednesday evening scheduled on Tuesday, December 11, one evening before the scheduled final exam), and the start dates for the Fall I, Spring I, and Spring II sessions should be pushed back 2 days (to make them all Saturdays) in order to alleviate concerns with final exam scheduling. The motion passed unanimously with 28 votes in favor. All senators listed as present for the meeting participated in this action, except for Senators Davidson and the Chairperson.

**III. College Governance Plan Discussion**

Senator White presented a summary of the faculty caucus discussions since the last meeting, and Senator Rivas gave a brief report on behalf of a mixed caucus of senators that includes some

HEOs, other staff members, students, and an alumnus. Although some progress seems to have been made, there are still many issues on which the caucuses do not agree.

During the discussion, several senators departed because of the late hour and the quorum was lost. All remaining orders for the day were postponed, and the meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Anthony Pappas  
Secretary  
College Senate

*Nota Bene:* The Senate approved this final version of these minutes during its meeting of March 14, 2007.

### **Exhibit I – Calendar Draft Recommendations Academic Standing Committee – January 22, 2007**

During its meeting of January 22, 2007, the Academic Standing Committee adopted the following recommendations on the 2007 – 2008 LaGuardia Community College Draft Academic Calendar:

1. That the first day of classes (all classes) for Fall I 2007 be set at Saturday, September 8.
2. That no classes be scheduled for Sunday, October 7 (making a long Columbus Day weekend) to make up for the additional Sunday class added at the beginning of the term.
3. That Tuesday, December 11, be listed as the last day for all classes, not just for weekday classes, thus cancelling the Saturday class on December 15.
4. That final exams for all classes (not just weekday classes) be scheduled for Wednesday, December 12, through Tuesday, December 18, with no special mention of final exams for Saturday and Sunday classes on December 16.
5. That the College make an extra effort to publicize the initial day of classes on Saturday, including a notice on the bill and, if it is possible, an e-mail reply to students who register for weekend courses on-line.
6. That the Registrar report on attendance at initial weekend classes to the Academic Standing Committee. This report might start with the Spring I 2007 classes, when Sunday classes begin before weekday classes. The Admissions Office has made an additional effort to publicize this early start.