

**LaGuardia Community College
Minutes of the Senate Meeting
9 June 2004**

Present: C. Baldonado, V. Bruno, J. Cantwell, E. Carrasquillo, K. Peeples (for J. Devine), P. Dillon, J. Gao, J. Giordano, M. Glick, C. Hiraldo, J. G. Ianni, E. Johmann, W. Kurzyna, G. Libreros, T. Litvay-Sardou, L. Cohen (for J. Michello), E. Murray, R. Octaviano, A. Pappas, M. Perez, G. Rhodes, G. Richmond, E. Rivas, L. Sardell

Absent: J. Berrios, K. Boudhan, A. Burgess, D. Davidson, M. Diaz, D. Gordon, G. Grewal, M. Hossain, S. Islam, T. Kar, K. Khanam, B. Kulesza, M. Mazumder, L. Merchant, M. Nur-E-Aziz, M. Razzak, N. Remy, L. Thinley

Excused: V. Victoria

Guests: VP J. Bihn, H. Delcham, D. Engel, A. Feibel, K. Hajallie, S. Hanson, C. Macheski, President G. O. Mellow, R. Talmadge

Chairperson Ianni called the meeting to order at 2:26 p.m. in room E-501.

I. Approval of Minutes for 12 May 2004

It was moved and seconded to approve the draft version of the minutes of the Senate meeting held on 12 May 2004 as presented. The motion passed unanimously.

II. Report from the Chairperson

A. Chairperson Ianni discussed a memo, dated 19 May 2004, that was sent to all the CUNY College Presidents from Chancellor Goldstein. In it, he comments on the 2004-2005 Performance Management Process. The Chancellor observes “considerable variance in reporting on hiring and on faculty scholarship.” As a result, during the next academic year the CUNY Office of Academic Affairs will convene a committee of faculty and provosts to recommend a common means of reporting faculty scholarship as we go forward. The memo includes a general call for the goals and targets of each college to reflect ongoing dialogue within its own community. “Colleges are invited to list additional goals and targets specific to their institution, as long as they show how they plan to measure progress.”

B. Chairperson Ianni offered congratulations and thanks to Senator Manuel Perez, who is retiring in August 2004, for his many years of service to the College Senate. The Chairperson presented him with a certificate and thanked Lucy Sardell for preparing it. Manny gave a gracious, heartfelt speech upon receiving this token of the Senate’s appreciation and was given a warm round of applause by all present.

III. Consideration of the Final Draft of the 2004 - 2005 Strategic Plan

President Mellow, together with VP John Bihn and Rosemary Talmadge,

presented the final draft of the 2004 – 2005 Strategic Plan. She thanked the President's Cabinet for its extensive work in establishing the collegewide linkages that she sees at the heart of the plan's effectiveness. Chairperson Ianni was singled out for the work he did as part of this body. The President attributed the better understanding of the plan that she says now exists to the efforts of this group.

The President stressed that the final version is more streamlined and less detailed than in previous years. She stated that the work plans and specific academic achievement targets came about through the input of the departments themselves and that they would now be expected to produce progress in meeting these goals.

Chairperson Ianni remarked that he deemed the Senate's role is to review the top-level document only. The divisional and departmental work plans would be finalized by each of the specific constituencies. President Mellow continued by indicating that workload and academic success rate issues would be met by a willingness on the administration's part to adjust goals where the constituencies involved deemed it necessary, keeping in mind that she would continue to adhere to the philosophy of demanding that the highest goal be attained that can reasonably be reached. During a discussion of the Senate's activities in the college, the President asked how the Senate could strengthen its role in governance. Chairperson Ianni maintained that this strengthening was a matter of seeing the Senate's purview and mission in the strong sense that is provided within the existing governance plan. He asked for greater practical support to give the workings of the Senate more efficiency, asking for partnerships with the administration to continue to evolve in this effort.

After further discussion, it was moved and seconded that the Senate endorse the final draft of the 2004 – 2005 Strategic Plan as presented, with the knowledge that the Executive Council would incorporate the feedback from today's meeting as they deemed appropriate. The motion passed unanimously.

IV. Curriculum Committee Report

Curriculum Committee Chairperson Cecilia Macheski presented the Senate with several groups of items, following unanimous approval of this way of conducting business due to the unusually large overall number of curriculum items on the agenda. Listed below are the items along with the corresponding Senate action. Whenever the phrase "with some technical corrections" appears, it refers to minor adjustments in the written presentation of the proposal. It does not refer to substantive changes in the proposal.

- **ENZ099, Basic Writing.** This informational item did not require formal action. It described a pilot to increase the number of hours of the course.
- **LIB200, Humanism, Science and Technology.** It was moved and

seconded to approve the revised course proposal LIB200, Humanism, Science and Technology, as presented with some technical corrections. The motion passed unanimously.

- **ENG271, Poetry Writing.** It was moved and seconded to approve the new course proposal ENG271, Poetry Writing, as presented. The motion passed unanimously.
- **MAT115, College Algebra and Trigonometry.** It was moved and seconded to approve the experimental course proposal, MAT115, College Algebra and Trigonometry, as presented with some technical corrections. The motion passed unanimously.
- **Mathematics Department Engineering Courses.** It was moved and seconded to approve the new course proposals, MAE101, Engineering Lab 1, MAE103, Engineering Lab 2, MAE211, Engineering Mechanics: Statics, MAE213, Electrical Circuits 1, and MAE219, Thermodynamics 1, as presented with some technical corrections in MAE103. The motion passed unanimously.
- **Natural & Applied Sciences Department Courses.** It was moved and seconded to approve the new course proposals, SCT102, Ethical Concepts for Physical Therapist Assistants, SCT220, Mobility Skills in Physical Therapy, SCT221, Functional Gait Training Skills, SCT230, Orthopedic Therapeutic Exercise, and SCT231, Neuromuscular Rehabilitation as presented with some technical corrections. The motion passed unanimously.
- **Revisions in the Nursing Program.** It was moved and seconded to approve an increase in the minimum GPA requirement for the four key courses used to determine eligibility to enter the clinical phase of the Nursing program to 2.75. The motion passed unanimously.
- **Changes in Social Science Distribution Requirements.** It was moved and seconded to approve the changes in Social Science distribution requirements as presented with some technical corrections. The motion passed unanimously.
- **SSN103, Introduction to Labor and Community Organizing.** It was moved and seconded to approve the new course proposal SSN103, Introduction to Labor and Community Organizing, as presented. The motion passed unanimously.
- **Online Course Proposals.** It was moved and seconded to approve online course proposals for HSM205, Mental Health/Gerontology Internship and Seminar 3, HUC120, Mass Media and Their Evolution, and HUC130, Media and Society, as presented. The motion passed unanimously.
- **Memo on Reading ACT Policy.** This informational item did not require formal action. Effective Fall I 2004, students who take and pass the ACT exam while enrolled in CSE099 will receive a grade of D if they would otherwise fail the class.
- **Humanities Department Courses.** It was moved and seconded to approve the new course proposals HUN195, Art in New York: A

Museum/Gallery Seminar, and HUA285, Intermediate Illustration, as presented. The motion passed unanimously.

V. Old Business

No old business was presented at this meeting.

VI. New Business

By general consent, the Senate adopted the following schedule of 7 meetings for Fall 2004 Sessions I & II: 29 September 2004, 27 October 2004, 10 or 19 November 2004, 3 or 8 December 2004, 12 January 2005, 26 January 2005, and 9 or 18 February 2005. The alternative days allow for greater flexibility.

VII. General Announcements

No general announcements were made at this meeting.

VIII. Adjournment

It was moved and seconded to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

William Kurzyna
Executive Committee Member
College Senate

Nota Bene: The Senate approved this final version of these minutes at its meeting of 29 September 2004.