

**LaGuardia Community College
Minutes of the Senate Meeting
3 December 2004**

Present: C. Baldonado, R. Bandelt, L. Sardell (for J. Cantwell), L. Forrester (for J. Gao), M. Glick, A. Harrigan, J.G. Ianni, E. Johmann, C. McMaster (for J. Karlen), T. Litvay-Sardou, G. McCormack, T. Coogan (for J. Michello), E. Murray, A. Pappas, G. Richmond, E. Rivas, P. J. Ryoo, S. White, E. Yamaguchi

Absent: B. Beauge, M. Chowdhury, C. Feng, R. Gurung, N. Jahan, M. Kourami, H. Lachhab, M. Muzib, J. Oh, R. Oumous, D. Reyes, M. Reyes, K. Thakur

Excused: D. Davidson, P. Dillon, F. Egger-Sider, H. Johnsen, W. Kurzyna, R. Octaviano, G. Rhodes, L. Teplin

Guests: D. Blumberg, L. Iannuzzo, C. Macheski

Chairperson Ianni called the meeting to order at 2:28 p.m. in room E-322.

I. Approval of Minutes for 10 November 2004

It was moved and seconded to approve the draft version of the minutes of the Senate meeting held on 10 November 2004 as presented. The motion passed unanimously.

II. Report from the Chairperson

A. At the Senate meeting on 29 September 2004, Chairperson Ianni reported that President Mellow made a formal request for the Senate to review the new CUNY policy on Academic Integrity. The Academic Standing Committee, a standing Senate committee, had already been in the process of making such a review. On 29 November 2004, Dr. Ianni received a report from the Committee on this matter. He distributed copies of the report to all present and stated that members of the Committee would come to the Senate in January to discuss it.

B. On 5 November 2004, Social Science Chairperson Lily Shohat and Social Science faculty member Lorraine Cohen sent a 9-page letter to Vice President Bihn protesting his decision to move two Teacher Education programs that they co-coordinate in the department to the Natural & Applied Sciences Department. They wrote that “this decision goes against LaGuardia’s vision of collaboration and cooperation”. They noted that no criticism of the management of the programs had been given until the day of the decision, 21 October 2004, and they explicitly requested that the decision to move the programs be put on hold. After consulting with several colleague governance leaders throughout CUNY, as well as University Faculty Senate Chairperson Susan O’Malley, Chairperson Ianni sent an e-mail to VP Bihn on 12 November 2004 to express the opinion that an administrative transfer of the programs falls within the jurisdiction of the College Senate. The e-mail included a rationale for the opinion. On 16 November 2004, the Academic Chairs sent a memo to VP Bihn stating their strong support of the positions put forward by Lily Shohat and Lorraine Cohen. They also express a deep concern over the lack of consultation before the decision was made. Dr. Ianni reported that neither he nor Lily Shohat has heard any further news. The Social Science Department is still administrating the two programs.

C. At the University Faculty Senate meeting held on 26 October 2004, Professor Farrell of Kingsborough Community College asked Chancellor Goldstein if there is any pressure for LaGuardia and Kingsborough to change their calendars to come into line with the larger CUNY calendar. Chancellor Goldstein responded as follows: "I'm not aware of any pressure coming from my world at all. Maybe the pressure is coming from the faculty. I don't know anything about it, and certainly I have not even had any discussion, about this at all. And certainly if I haven't had a discussion there's no pressure."

III. Curriculum Committee Report

Cecilia Macheski, Chairperson of the Collegewide Curriculum Committee, presented the Senate with several groups of items. Listed below are the items along with corresponding Senate action. Whenever the phrase "with some technical corrections" appears, it refers to minor adjustments in the written presentation of the proposal. It does not refer to substantive changes in the proposal.

- **Social Science Department Courses.** It was moved and seconded to approve the revised course proposals SSE103, Introduction to Microeconomics, SSE104, Introduction to Macroeconomics, and SSE105, International Economics, as presented with some technical corrections. SSE103 and SSE 104 replace SSE101, and SSE105 replaces SSE102. This change in course sequencing facilitates articulation with similar courses offered at Baruch. The motion passed unanimously.

It was moved and seconded to approve corresponding changes to the Economics course requirements for Accounting and Business majors as presented. The motion passed unanimously.

- **Natural & Applied Sciences Department Courses.** It was moved and seconded to approve the new course proposals SCL101, Fundamentals of Practical Nursing, SCL102, Introduction to Practical Nursing, and SCL103, Concepts in Pharmacology and Nutrition, as presented. These three new courses will be part of the Practical Nursing program. The motion passed unanimously.
- **Online Course Proposal.** It was moved and seconded to approve an online course proposal for HSM204, Mental Health/Gerontology Internship and Seminar 2, as presented. The motion passed by a majority voice vote.
- **MAT115, College Algebra and Trigonometry.** As an informational, non-voting item, Dr. Macheski reported that this experimental course would be extended one additional semester, through August 2005, so that sufficient data is obtained to determine its future viability.
- **Cooperative Education Department Course.** It was moved and seconded to approve the new course proposal CPD041, The Internship as a Community, as presented. The motion passed unanimously.
- **Prerequisites for Modern Languages and Literatures Courses.** It was moved and seconded to approve the changes to the prerequisites for Modern Languages and Literatures courses as presented. These changes will simplify how students are placed into these courses. The motion passed unanimously.

- **Humanities Department Courses.** It was moved and seconded to approve the new course proposals HUF105, French for Francophones, and HUM146, Music Audio Recording I, as presented, and to approve the new course proposal HUC241, Video Production Workshop II, as presented with some technical corrections. HUF105 will fulfill the needs of French speakers who acquired the language in the family, local Francophone communities, or abroad and seek to expand their proficiency in the language. During the discussion, the suggestion of developing similar courses for other languages was made. HUM146 will offer the basics of modern musical recording in a “hands-on” fashion. HUC241 will enable students who have completed HUC240 to advance from group projects to producing their own short digital video. The motion passed unanimously.
- **Letter of Intent, Department of Accounting & Managerial Studies.** It was moved and seconded to approve the Letter of Intent from the Department of Accounting & Managerial Studies to offer an Option in Entrepreneurship and Small Business Management, as presented with some technical corrections. The option would provide students with additional courses that concentrate on small business and entrepreneurship. Currently, only one course is available, AMM150, Small Business Organization and Management. The motion passed unanimously.
- **Certificate Program Proposals: Media Studies Certificate Curriculum, New Media Technology Certificate Curriculum, Digital Media Arts Certificate Curriculum.** It was moved and seconded to approve the new Certificate Program proposals Media Studies Certificate Curriculum, New Media Technology Certificate Curriculum, and Digital Media Arts Certificate Curriculum, as presented. The Media Studies Certificate will be listed as a CIS Department program, the New Media Technology Certificate will be listed as a Humanities Department program, and the Digital Media Arts Certificate will be cross-listed as a program in both the CIS and Humanities Departments. The motion passed unanimously.

IV. Old Business

It was moved and seconded to adopt the general CUNY policy concerning the Professor Emeritus title at LaGuardia as well as the implementation process described in the next few sentences. **Policy:** At all CUNY colleges, including the Graduate Center, the title of Professor Emeritus is automatically conferred on full professors who honorably retire after more than 10 years of service. In exceptional cases the title may be conferred on associate or assistant professors or on full professors with fewer than 10 years of service. **Implementation Process:** To “retire” means to be collecting one’s pension from the system. An individual is “honorably retired” if he or she has nothing on record that discredits his or her reputation or profession at the time of retirement or jeopardizes receiving a pension. For all exceptional cases, an individual needs to be nominated by his or her department and approved by the President. The President would then forward the nomination to the Vice Chancellor for Faculty and Staff Relations who would approve or disapprove the conferment. The motion passed unanimously.

It was moved and seconded to recommend that the privileges granted to Professor Emeriti should include, but not be limited to, the following: a college e-mail account, a university wide library card, complimentary or discounted passes to the gym and the pool, use of a room while on campus (if available) and other college facilities, listing of name in the college catalog and other printed materials and the college website, and access to local retirement benefits administration. The motion passed unanimously.

V. New Business

By general consent, the Senate adopted the following schedule of 6 meetings for Spring 2005
Session I: 23 March 2005, 6 or 8 April 2005 (for Calendar Report feedback), 13 April 2005, 11 or 13 May 2005, 25 May 2005 (for Calendar Report feedback), and 8 or 10 June 2005. The alternative days allow for greater flexibility.

VI. General Announcements

No general announcements were made at this meeting.

VII. Adjournment

It was moved and seconded to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:26 p.m.

Respectfully Submitted,

Marcia Glick
Executive Committee Member
College Senate

Nota Bene: The Senate approved this final version of these minutes at its meeting of 12 January 2005.