

LaGuardia Community College
Minutes of the Senate Meeting
3 December 2003

Present: J. Cantwell, E. Carrasquillo, D. Davidson, J. Devine, P. Dillon, J. Giordano, D. Gordon, J. Grumet, C. Hiraldo, J. G. Ianni, W. Kurzyna, J. Michello, R. Octaviano, A. Pappas, M. Perez, G. Rhodes, G. Richmond, E. Rivas, L. Sardell, V. Victoria

Absent: J. Berrios, K. Boudhan, A. Burgess, M. Diaz, M. Glick, G. Grewal, M. Hossain, S. Islam, E. Johmann, T. Kar, K. Khanam, B. Kulesza, G. Libreros, M. Mazumder, E. Murray, M. Nur-E-Aziz, M. Razzak, N. Remy, R. Sarmiento, L. Thinley

Excused: C. Baldonado, V. Bruno, T. Litvay-Sardou

Guests: C. Brown, J. Buckins, C. Flores, C. Macheski, L. Obando, Y. Przhebelskaya

Chairperson Ianni called the meeting to order at 3:14 p.m. in room E-500.

I. Approval of Minutes for 12 November 2003

It was moved and seconded to approve the draft version of the minutes of the Senate meeting held on 12 November 2003 as presented. The motion passed unanimously.

II. Report from the Chairperson

- A. Chairperson Ianni reported that the Senate Executive Committee has started to compile a list of survey questions concerning the Academic Calendar. It is likely that there will be a polling of a representative sample during the Fall II session; such a procedure would maintain more quality control than distributing questionnaires all over the campus, hit or miss. Students in day, evening and Saturday classes will be included in the poll.
- B. The Chairperson reported that, during the Fall II session, the Senate needs to discuss the following items: a.) SIRS recommendations and Third-Year Review Committee recommendations, b.) CUNY Academic Master Plan 2004-2008, c.) Proposed revisions to the Grading Policy Statement and Incomplete Grade Policy, and d.) Proposed CUNY Academic Integrity Policy.
- C. The Chairperson read excerpts from a letter sent from CUNY Academic Affairs Vice Chancellor Louise Mirrer to the community college presidents to the effect that curriculum vitae of finalists for faculty positions should be sent to her office.
- D. Two LaGuardia students were nominated for the 2003-2004 All-USA Academic Team: Joshua O. Buckins and Boubacar S. Diallo.

III. The Alpha Theta Phi College Project

President Christian Flores and other Executive Board members of Alpha Theta Phi, LaGuardia's Phi Theta Kappa Chapter, reported to the Senate on their plans to start a service program of volunteer tutoring for the college community. Basic Skills, including ESL, have been identified as areas where help is needed. The Chapter plans to start a

small, pilot program in the Fall II session and increase it in Spring I, 2004. For suggestions or further information, send an e-mail to ptktutoring@hotmail.com or visit the Chapter office in room MB-46.

IV. Curriculum Committee Report

Cecilia Macheski provided an informational report to the Senate about an experimental college policy for online courses. There has been interest in a variety of such online courses, including hybrid courses, web-enhanced courses, and other configurations of a more extreme kind. We need to develop a permanent policy for such courses in the near future. Larry Long has developed guidelines that are being incorporated experimentally in HSM166 and HSM167. We are expecting more proposals for online courses. The application form developed by the Curriculum Committee asks instructors to indicate how the online approach would change the original course and also asks why the course needs to be done online. The spirit of such proposals is that there will be a partial substitution of class time with online work.

V. Old Business

Elections for the 2003-2004 Senate Committee on Committees were postponed until the 7 January 2004 meeting.

VI. New Business

On behalf of the Executive Committee, Chairperson Ianni proposed that Senate meetings be held on the following dates: 7 January, 28 January, 11 February, 24 March, 14 April, 28 April, 12 May, and 2 June 2004. It was moved and seconded to adopt the proposed schedule of Senate meetings for the remainder of the 2003-2004 academic year. The motion was approved unanimously.

VII. Adjournment

It was moved and seconded to adjourn the meeting. The motion was approved unanimously. The meeting adjourned at 3:59 p.m.

Respectfully Submitted,

Joanne Grumet
Secretary
College Senate

Nota Bene: The Senate approved this final version of these minutes at its meeting of 7 January 2004.