

THE HR LINK

Summer 2005

<http://www.lagcc.cuny.edu/humanresources/>

Volume 1

PROFESSIONAL DEVELOPMENT

Leadership Development Program

LaGuardia's Leadership Development Program provides a select group of faculty and staff members with a comprehensive set of leadership skills, knowledge, and abilities in an intensive eight months series of training seminars from October to May. On May 26, 2005 the Class of 2004-2005 Leadership Development Program graduated and celebrated the culmination of months of hard work.

Article Continues on pg. 2

USE IT OR LOSE IT

By August 31, 2005 all of your excess "Annual Leave" and "Unscheduled Holidays" must be used. All HEO and Civil Service employees have been notified. For more information Call Pat Taras at X 5086.

SUMMER HOURS

Summer hours begin on Monday, June 27 and end Friday, August 12, 2005. Don't forget, the week of July 4th, holiday is a regular work week and includes Friday, July 8th. During that week, staff shall have four regular un-extended seven-hour days on Tuesday, Wednesday, Thursday and Friday.

BENEFITS NEWS

PICA

The New York City Employee Health Benefits Program recently announced reductions to the PICA (psychotropic, injectibles, chemotherapy and asthma) Prescription Drug Program. Starting July 1, 2005 the City will discontinue coverage of psychotropic and asthma (PA) drugs. The City will continue to cover injectibles and chemotherapy (IC) drugs.

As of July 1, 2005, psychotropic and asthma (PA) medications will be covered by your union's welfare fund prescription drug plan. If you have any questions, please do not hesitate to contact the Human Resources Department at ext 5075.

For details concerning submission and processing of these prescriptions under your welfare fund plan, please contact your welfare fund directly, at:

PSC Welfare Fund 212-354-5230
DC37 Welfare Fund 212-815-1234
Teamsters 212-924-7220
SEIU 212-267-1022

Have you signed up to receive your transit benefit? To learn more about it, visit:

www.cuny.edu/transitbenefit

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*Meet
the staff
of
The
Human
Resources
Department*

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Leadership Development Program (con't)



**Leadership Development Program
Graduating Class of 2005**

Throughout the duration of the program participants are exposed to workshops on Leadership/Personality Styles, Emotional Intelligence and Strategic Leadership, Motivation and Consequence, Management and Supervision, Presentation and Communication Skills and Change Management. All participants are expected to formulate a

project which would benefit not just the department/division that they serve, but would cascade down as a distinctive resource for the college community. Several short project planning, development and implementation sessions were incorporated into the program to assist participants in selecting a project. The support came from the College Leadership via Round Table sessions with the Executive Council. The end result was presented to the Executive Council, respective supervisors and co-workers on May 10th 2005, at which time the attributes of each presentation became evident. The commitment and perseverance of each participant was evident in the overwhelming success of the program.

The participants of this year's class were exceptional. Among them were Marie Mark, Terry Parker and Jeffrey Spencer from the Division of Academic Affairs; Nadine Hill, David Housel, Steven Oh, M'Shell Patterson, and Jane Rizzuto from the Division of Adult and Continuing Education; Tom Gaimaro, James Grantham, Elizabeth M. Johnston, Gladys Romero-Oruna and Karen V. Saca from the Division of Administration; Abram Bolouvi, Renee Daniels, Matthew Joffe, and Pressian Nicolov from the Division of Enrollment Management and Student Affairs; Ted Dec, Michael Johnson, John Lagamjjs, and Theresia Litvay-Sardou from the Division of Information Technology; and Yvette Bermudez and Eneida Rivas from the Office of the President. Best wishes to all graduates!!!

To participate in this unique professional development opportunity, individuals must be serving their respective departments/divisions in a leadership capacity and be nominated by the Vice President of the division. Last year five spaces were reserved for each division. We remain excited about the effectiveness of the program and look forward to meeting the 2005-2006 Leadership Development Class.

By Nila Sen, Human Resources

Wellness Event

Save the date:

October 26, 2005

from 10 am - 3 pm

E Building Atrium

What does it take to be healthy these days? Do you know what it takes to maintain a healthy heart or reduce the stress you may have in your life? Is there more to being healthy than going to the doctor for an annual check up?



In an effort to support the work/life challenges faced by many of the faculty and staff of the College Community, the HR Department is planning "**A Healthy Me in 2005**", Wellness Event that will provide advice and guidance on health benefits issues, as well as offer techniques and suggestions for employees on how to manage stress more effectively by finding a balance between their work and personal life.

Currently we are in the process of forming the Wellness Event Planning Committee, so if you are interested in participating, please contact Pura Medrano at ext. 5078 by July 22nd.

DIRECTOR'S CORNER

The Department of Human Resources at LaGuardia Community College invites the college community to share with us your opinions about The HR Link, HR's new Quarterly Newsletter. Also note our newly designed HR website scheduled to go live on September 1, 2005.

Send your comments to: daguirre@lagcc.cuny.edu

We invite all Faculty and Staff to view the electronic version of this and all upcoming editions of The HR Link at <http://www.lagcc.cuny.edu/humanresources/>

Please visit our HR website for up-to-date information