



Make it Happen!

**LaGuardia Community College
CUNY**

ASAP Seminar-Fall I 2008 Session

Instructor: Ingrid C. De León, ASAP Advisor
Section: ASP000.2305
Day and Time: Fridays, 11:45 AM-12:45 PM
Room: C119
Email: ideleon@lagcc.cuny.edu

Course Description:

The purpose of the ASAP Seminar Series is to assist ASAP students on planning and setting realistic career and professional goals. The ASAP Seminar Workshop Series will enhance and facilitate the academic and professional objectives, work skills and the informed choices students make to transfer to a four-year college/university and/or become gainfully employed upon completion of their Associate Degrees from LaGuardia Community College.

Objectives:

The course will host various guest speakers accompanied by media technology and class discussions. Active participation in the class will facilitate students' learning and ensure that questions regarding the course material are addressed. All students have something valuable to contribute: participation is not only welcome, but essential to productive discussions and semester. It is important that students respect the opinions of others and maintain professional behavior throughout the Seminar Workshop Series.

Requirements:

- Attendance is imperative as the Seminar will only meet six times during Fall I 2008. If you miss any of the Sessions, you will **not** earn the privilege of receiving a Metrocard letter for the upcoming month, and may be dismissed from ASAP. Metrocard letters are not retroactive.
- There will be several guest speakers; punctuality therefore, is a **must**. You will be considered absent if you are more than five minutes late.
- All hand-outs distributed at each workshop will be uploaded onto the ASAP website on Fridays.

Schedule:

Week 1:	Orientation	Friday, 9/12/2008
Week 2:	CPE information	Friday, 9/19/2008
Week 3:	Career Advisement	Friday, 9/26/2008
Week 4:	Transfer Services	Friday, 10/10/2008
Week 5:	Motivation/Stress Reduction	Friday, 10/17/2008
Week 6:	EKO Arts	Friday, 10/24/2008

I understand and agree to follow all the rules and expectations set forth by the ASAP Seminar Series Instructor this Fall I 2008 Session.

_____	_____
Student signature	Date
_____	_____
Advisor signature	Date