

MAJOR COLLEGE CONTRIBUTION FORM

TO: Personnel Department

(Dates of period Under Review)

FROM:

(Name of Faculty Member)

(Dept./Div.)

Type of Major College Contribution: _____

The purpose of this form is to allow you to highlight the contribution you consider most beneficial to the college, and that best reflects your creativity and resourcefulness. It is your responsibility to select one contribution that you consider particularly significant and describe it in detail, and also include a personal assessment as to how this effort has contributed to the institution. As the years towards tenure progress, this document becomes increasingly important. This contribution, and all others, will be documented in the annual evaluation.

Name of Person to be contacted regarding the nature of the contribution:

(Date)

(Signature of Faculty Member)

(Please attach additional pages as needed)