



Spring 2005

Engaging Faculty and Staff in the Process of Information Sharing

<http://www.lagcc.cuny.edu/humanresources/>

Volume 1



TRAINING NEWS

From January through May, The HR Department has prepared a phenomenal repertoire of training seminars in the following areas:

- **Customer Service Workshop**, in room E501 on Thursday, January 13, 2005 from 9:30 AM – 3 PM
- **The Manager's Role in Building a Successful Team**, in room E-501, Tuesday, February 15, 2005 9:15 AM – 4 PM
- **Time Management & Delegation Skills** in room E501, Thursday, March 31, 2005 from 9:15 AM – 4 PM

All training sessions would be led by experts in their respective field who would engage in a unique learning experience. Don't be left out!

RECRUITMENT UPDATE

We have kicked off the search for VP for Academic Affairs with ads displayed in the NY Times, Chronicle of Higher Education, our participation in the League of Innovations conference at the Marriot Marquese in NYC, various on-line Higher Ed job board postings and a targeted mailing list. We would soon be able to capture the fruits of our collaborated effort from the Media Office, the President's Office, and the HR Department with the kind support from the Payroll Office, The Admissions Office and a number of individuals who participated in the process of getting this campaign off the ground.

Send your
contributions via e-mail to:
daguirre@lagcc.cuny.edu

HR: Meeting the Professional Needs of Faculty and Staff

BENEFITS NEWS

*New IRS 2005 Qualified
Transportation Fringe Benefit
(QTFB) Limits*

In order to reflect the changes in the cost of living, the IRS has increased the 2005 monthly limit for the QTFB. This change will effect the TSA Express Bus Riders only, by increasing the pre-tax deduction and decreasing the post-tax deduction. The new bi-weekly pre-and-post-tax will change as follows:

Pre-Tax Deduction \$48.46

Post-Tax Deduction \$17.54

If you are currently an Express Bus Rider enrolled in the TSA program and have a TDA, please review your contribution to make sure that amount you elected to deduct is correct. Thank you.

If interested in reading more about this new benefit, visit:

www.cuny.edu/transitbenefit

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